

City of Manor -Utility Dept.
105 E. Eggleston St.
Manor, TX 78653
Phone: (512) 272-5555
Ext.1 Fax: (512) 272-8636
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NOTICE TO DISCONNECT SERVICE

DATE TO DISCONNECT SERVICE: _____

SERVICE ADDRESS

PRIMARY ACCOUNT HOLDER'S NAME

PHONE NUMBER

EMAIL ADDRESS

FORWARDING ADDRESS: (For final bill and/or refund check)

STREET ADDRESS

CITY, STATE, ZIP CODE

By signing, I understand that my final bill or refund check will be mailed to the Forwarding Address provided above within six (6) to eight (8) weeks. I also understand that I am responsible for paying my final bill. Accounts not paid within 60 days may be directed to a collection agency. If my account is set up on ACH Draft, I understand the final bill will not draft but will be deducted from the deposit (if available). If a deposit is not available, then a final bill will be due the following month on the due date.

Signature

Date

To complete request please provide a copy of your Drivers License.

OFFICE USE ONLY:

Account #

Drivers License # or SS#

Employee Initials